

AUGUST 12, 2024
CITY OF PLATO CITY COUNCIL
REGULAR MEETING

The regular meeting of the City Council was called to order by Mayor Neil Engelmann at 7:00pm on the 12th day of August, 2024, at the Plato Fire Hall.

City Council members present: Stacy Sohns, Dennis Oltmann, Kyle Strobel and Peggy Flusemann

City Staff present: Clerk/Treasurer Gerri Scott and Public Works Director Scott Graupmann

Guests: Jeannie Stumpf; Andrew Fasching; Susanne Couval Templin, Ron Templin, Jamie Schlechter (PFD)

Motion: by SS to approve the agenda as presented. Second by PF. All in favor.

PRESENTATIONS/PUBLIC FORUM

none

Motion: by PF to approve the minutes of the July 8, 2024, regular City Council Meeting. Second by KS. All in favor.

REPORTS

Committee Reports:

Plato Planning Commission

- Next PPC meeting is set for August 27, 2024. SS will be attending. Discussion on consistent meeting time.
- Discussion on the Zoning Administrator and how to proceed. NE and LG to conduct an interview of one candidate.
- GS advised the County is still working on the updated zoning map.

Plato Fire Department – Chief Jamie Schlechter presented stating the Fire Department is looking at purchasing a command vehicle. The Chaska FD has one for sale that would be equipped with everything needed and they are asking \$7000. **Motion:** by KS to proceed with purchasing the command vehicle from the City of Chaska for \$7000. Second by SS. All in favor. Discussion on a policy relating to the vehicles use. Chief Schlechter stated they are working on one and it will be incorporated into the SOPs.

McLeod County Sheriff – none

Walk/Bike/Crossing Plan – Last meeting was on July 22, 2024. Discussion held in regard to putting up temporary signage in the middle of the street at each intersection. GS is waiting for the County Engineer to respond in that regard. The SHIP grant would pay for the signs. GS is meeting tomorrow with Blake Barnard to discuss the Safe Streets for All Grant opportunity to discuss how that might also fit in our planning.

Website/Social Media – PF reported the City is now set up with Municipal Impact and she is working on building the site. The site will remain “hidden” with Municipal Impact until the City receives its .gov approval and then it will be launched.

Treasurers Report – **Motion:** by KS to approve the Treasurer’s Report presented. Second by PF. All in favor. Council was provided with a current bank account balance/internal transfer report and July 2024 timesheets.

Approve Claims – The following claims were reviewed for payment:

| Check No. | Date | Vendor | Name | Amount |
|-----------------------------|-----------|--------|--|-------------|
| 16222 | 8/12/2024 | 8 | BARGEN INCORPORATED | \$13,964.00 |
| 16223 | 8/12/2024 | 19 | CITY OF GLENCOE | \$9,917.57 |
| 16224 | 8/12/2024 | 46 | HAWKINS, INC | \$2,036.69 |
| 16225 | 8/12/2024 | 65 | LITZAU EXCAVATING | \$1,510.00 |
| 16226 | 8/12/2024 | 79 | CENTERPOINT ENERGY | \$61.47 |
| 16227 | 8/12/2024 | 90 | MNSPECT, LLC | \$690.33 |
| 16228 | 8/12/2024 | 181 | MINNESOTA RURAL WATER ASSN | \$420.00 |
| 16229 | 8/12/2024 | 272 | QUALITY FLOW SYSTEMS INC | \$4,385.50 |
| 16230 | 8/12/2024 | 342 | GOPHER STATE ONE CALL | \$9.45 |
| 16231 | 8/12/2024 | 348 | TEAM LABORATORY CHEM CORP | \$249.50 |
| 16232 | 8/12/2024 | 504 | MINI BIFF, LLC | \$144.84 |
| 16233 | 8/12/2024 | 504 | MINI BIFF, LLC | \$196.23 |
| 16234 | 8/12/2024 | 544 | GERALDINE A SCOTT | \$1,413.30 |
| 16235 | 8/12/2024 | 547 | CENTURYLINK | \$325.46 |
| 16236 | 8/12/2024 | 562 | GLENCOE FLEET SUPPLY | \$50.13 |
| 16237 | 8/12/2024 | 582 | CLARKE ENVIRON MOSQUITO MGMT | \$756.13 |
| 16238 | 8/12/2024 | 598 | GRAUPMANN SCOTT | \$1,569.89 |
| 16239 | 8/12/2024 | 696 | HERALD JOURNAL PUBLISHING | \$252.80 |
| 16240 | 8/12/2024 | 738 | POTENTIA MN SOLAR FUND 1 LLC | \$806.64 |
| 16241 | 8/12/2024 | 747 | REC TECH SALES & SERVICE | \$79.49 |
| 16242 | 8/12/2024 | 797 | CLABO THOMAS | \$470.98 |
| 16243 | 8/12/2024 | 830 | STEPIEN TONY | \$1,610.00 |
| 16244 | 8/12/2024 | 843 | BRAD RADTKE AND ASSOC | \$9,002.00 |
| 16245 | 8/12/2024 | 861 | SNAK ATAK #36 | \$274.09 |
| 16246 | 8/12/2024 | 865 | IMMENSE IMPACT LLC | \$1,064.00 |
| 16247 | 8/12/2024 | 866 | SEWER SEPTIC GREASE SERVICE | \$1,400.00 |
| FIRE DEPARTMENT: | | | | |
| 4438 | 8/12/2024 | 453 | CITY OF PLATO | \$631.56 |
| 4439 | 8/12/2024 | 688 | ALLINA HEALTH SYSTEM | \$351.00 |
| 4440 | 8/12/2024 | 689 | JEFFERSON FIRE & SAFETY | \$65.64 |
| 4441 | 8/12/2024 | 715 | BRENDA SCHULTZ CLEANING SERV | \$300.00 |
| 4442 | 8/12/2024 | 824 | ANCOM COMMUNICATIONS | \$823.00 |
| 4443 | 8/12/2024 | 861 | SNAK ATAK #36 | \$273.13 |
| INTERIM CLAIMS PAID: | | | | |
| 16214 | 7/22/2024 | 88 | XCEL ENERGY | \$1,332.59 |
| 16215 | 7/22/2024 | 90 | MNSPECT, LLC | \$646.18 |
| 16216 | 7/22/2024 | 239 | MCLEOD CO-OP POWER | \$247.83 |
| 16217 | 7/22/2024 | 342 | GOPHER STATE ONE CALL | \$10.80 |
| 16218 | 7/22/2024 | 544 | GERALDINE A SCOTT | \$1,369.79 |
| 16219 | 7/22/2024 | 598 | GRAUPMANN SCOTT | \$1,569.89 |
| 16220 | 7/22/2024 | 732 | VISA | \$162.00 |
| 16221 | 7/22/2024 | 777 | TOSHIBA BUSINESS SOLUTIONS USA | \$129.56 |
| | | | US Treasury (online) July payroll tax deposit | \$1,670.94 |
| | | | PERA contribution (online) for 7/1-15/24payroll | \$532.88 |
| | | | PERA contribution (online) for 7/16-31/24payroll | \$541.28 |
| FIRE DEPARTMENT: | | | | |
| 4434 | 7/22/2024 | 79 | CENTERPOINT ENERGY | \$31.83 |
| 4435 | 7/22/2024 | 219 | JERRY'S TRANSMISSION SERVICE | \$1,453.60 |
| 4436 | 7/26/2024 | 164 | CARQUEST AUTO PARTS | \$31.56 |
| 4437 | 7/26/2024 | 594 | VOLUNTEER FFS' BENEFIT ASSN | \$205.00 |

Motion: by SS to approve payment of the above-stated claims, along with Gavin, Janssen, Stabenow for \$29.00 and King Pin Pub for \$698.00. Second by KS. All in favor.

UNFINISHED BUSINESS:

Joe Hunt – NE and PF met with Joe Hunt on July 30. A summary of their meeting with the requirements given to Mr. Hunt was provided to council along with photos of all the vehicles and trailers on the property. NE advised that progress is taking place. NE to prepare another “to do” list for the next month.

Burying Animals Complaint: KS and NE met with Mr. Wood and talked about the regulations from the State. They asked him to provide letters of compliance from the excavators. One was received from Edina Seasonal Services. Waiting on another. Soil boring may be required depending on the excavation information received. GS to draft an update letter to the complainants.

NEW BUSINESS:

A draft for an Amendment to Chapter 90: Animals of the Plato City Code of Ordinances in regard to disposal by burial of farm animals was presented. **Motion:** by KS to adopt the Amendment to Chapter 90: Animals of the Plato City Code of Ordinances, 90:16 Disposal by Burial of Farm Animals as presented. Second by SS. All in favor. Ordinance effective upon publication in newspaper.

GS presented the State of Minnesota Joint Powers Agreement and Court Data Services Subscriber Amendment to CJDN Subscriber Agreement. These documents are required in order to allow the City Attorney to handle the prosecution of ordinance violations. **Motion:** by KS to approve the State of Minnesota Joint Powers Agreement and Court Data Services Subscriber Amendment to CJDN Subscriber Agreement and authorizing NE and GS to sign the documents as presented. Second by PF. All in favor. **RESOLUTION 2024-08**

GS presented a draft of a special meeting pay for council members policy. After discussion, **Motion:** by SS to adopt the Special Meeting Pay for Council Members policy as presented. Second by PF. All in favor.

GS presented a draft of a discretion of the City to provide approval policy. After discussion: **Motion:** by SS to adopt the Discretion of the City to Provide Approval policy as discussed. Second by KS. All in favor.

A complaint was received in regard to the continual parking of a camper trailer on 1st Street NE. This parking is in violation of Title VII, Chapter 70, section 70.04(C) – no parking for a continuous period in excess of 72 hours. After discussion, GS to draft a letter to the camper trailer owners advising of the complaint, the violation, and giving 10 business days to resolve.

A complaint was received in regard to the loading/unloading of trucks on Main Street. KS stated he had a conversation with the Sheriff’s Department relating to this complaint. After discussion, GS to draft a letter to complainant stating there was no ordinance violation and the Sheriff’s Department felt that Main Street was a much safer road to do loading/unloading than on side streets. Also, draft a letter to the business owner to be mindful of traffic when loading/unloading.

A complaint was received from a resident in regard to storm water issues in the City. After discussion, GS to draft a letter to complainant stating the City is looking into the issue and will camera the lines involved to see what issues are there.

A donation was received from the Plato American Legion in the amount of 18,500.00. They have requested that \$13,000 go to the Plato Fire Department for purchase of a command vehicle. The remainder should be applied to the new park shelter construction costs. **Motion:** by PF to accept the donation from the Plato American Legion and allocate as they have requested. Second by KS. All in favor.

COUNCIL REQUEST:

none

MAINTENANCE REPORT:

- SG is scheduling someone to camera a portion of the storm sewer lines, starting with the problem areas.
- Litzau Excavating will be repairing the water valve by PWW and the catch basin by the stadium toward the end of August. The water valve by PWW will require street and curb repair. There may be some repair required by the catch basin. SG would like to reach out to Southwest Paving for a quote.

- Short discussion on curb repair
- New truck needs to get lettering. SG presented a couple of options. Discussion on design. SG to get new proof with quote. Council would like to have completed as soon as possible.
- Housing for the well pipe on the side of the well house is falling apart. SG presented an estimate to insulate the well pipe in the amount of \$5400 from Maguire Iron. SG would rebuild the “house” around that pipe. **Motion:** by KS to contract with Maguire Iron for the insulating of the well pipe as presented. Second by SS. All in favor.
- SG advised there is a lot of dog poop in the park and around by the fire hall and community hall. Everyone should be watching to find out who is not picking up.
- DO brought up the discussion of I/I in the sewer system.
- DO advised he has contacted the company that installed the floor coating in the shelter. There are spots of discoloration. The company will be sending someone out to take a look.

CLERKS REPORT:

- The printer/copier rental agreement is ending. GS obtained several quotes and presented them to council. After discussion: **Motion:** by SS to proceed with the State rental agreement with Toshiba as quoted. Second by PF. All in favor.
- The Stepien land detachment has been completed at the State level and is going through the County.
- GS reminded council the yard waste site monitoring program is ending this year. Discussion on what can be done at the site to control costs.
- GS advised that there is an event in the hall in October that our security cannot cover. GS advised she is working on the liquor license. GS has sent the question to the State and is waiting to hear.
- Ventilation in the City Office entryway was discussed. GS to check with HVAC companies on what would work best.
- The Candidate filing period for City Council closes at 5:00pm tomorrow (Tuesday, August 13). Currently there have been 3 candidates that have filed.
- GS has requested off on Tuesday, August 27, and would like to use 5 hours of PTO. Council approved. Also, she stated she would be shifting her hours on Tuesday, August 20, to work the afternoon instead of the morning. Council approved.

OTHER:

none

Motion: by SS to adjourn meeting. Second by PF. Meeting adjourned at 9:39pm.

Neil Engelmann
Mayor

Gerri Scott
Clerk/Treasurer